

RCRCA

January 5, 2017 – 1:00 PM – BWSR Office, Marshall, MN

AREA II Members Present: Dennis Potter, Norman Holmen, Roy Marihart, Joe Drietz, Rick Anderson, Lori Gunnink, Luke Johnson and Glen Kack.

RCRCA Members Present: Dennis Potter, Greg Roiger, Norman Holmen, Clark Lingbeek, Joe Drietz, Rick Anderson, Mark Meulebroeck, Lori Gunnink, Paul Posthuma, Luke Johnson, Arvin Pater, Dennis Groebner and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, John Boulton – YMRWD, Darrel Ellefson – LQP-YB Watershed District, Kaitlyn Culver – SMBSC Environmental Department, and Jason Beckler – BWSR.

The meeting was called to order at 9:00AM by Area II Chairman Johnson and RCRCA Chairman Holmen. Introductions were done as there were new board members.

ADOPT AGENDA. RCRCA Chairman Holmen asked for any additions to the agenda. Netzke requested an addition for Area II – Trimble R8 Purchase. Motion made by Posthuma, seconded by Potter, to approve the agenda as amended. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

MASWCD – Supervisor Lingbeek reported that there is a meeting scheduled for next week to review the resolutions from the annual convention and determine the legislative platform for 2017. Supervisor Roiger reported that Clark Lingbeek received the 2016 MASWCD Supervisor of the Year award. Lingbeek was congratulated by the Boards.

AMC – Commissioner Anderson reported that January 20, 2017 is the next regular meeting for the AMC Board of Directors. BWSR will be discussing the first draft of the Buffer Ordinance.

YMRWD – Boulton reported that the tiling is nearly complete; some culverts are being replaced. Beaver trapping is ongoing. Jeff Hoffman passed away on December 23, 2016 after his battle with cancer. Yellow Medicine County will be appointing Hoffman's replacement to the YMRWD Board of Managers.

LQP-YB – Ellefson reported that they are working on the WRAPS, updating policies and finishing year-end reporting.

SMSBC – Culver reported that they are half way through processing the beets and should finish by early April. They are busy partnering with groups on environmental issues and opportunities.

BWSR – Board Conservationist Beckler reported that the BWSR year-end eLINK reporting is fast and furious with the February 1st deadline. Reports need to be published on the website by March 15th. **1W1P** – The resolution templates for plan adoption and implementation are available. BWSR is finalizing the local water plan amendments stemming from BWSR Board approval on December 14, 2016, when the YM 1W1P was also approved. The Missouri Basin 1W1P is in progress as seven new 1W1Ps were funded. **SWCDs** completed the initial buffer compliance reports by January 1st. More than 50% buffer compliance was reported in our area. **CFW Tillage & Erosion Survey** for 67 counties is underway. The county is eligible if more than 30% of the land is in agricultural production. The grant will track tillage practices, cover crops, and residue management. U of M is leading the charge; BWSR is the fiscal agent.

RCRCA – ELECTION OF OFFICERS. Chairman Holmen turned the meeting over to Netzke for the election of the RCRCA Chairman. Netzke asked for nominations for RCRCA Chairman. Motion by Meulebroeck, seconded by Lingbeek, to nominate Norm Holmen. Nominations were called three more times. Motion by Johnson, seconded by

Posthuma, to cease nominations and cast a unanimous ballot for Holmen. Motion carried unanimously for **RCRCA Chairman Holmen**. The meeting was turned over to the chairman.

Holmen asked for nominations for Vice Chairman. Motion by Meulebroeck, seconded by Anderson, to nominate Clark Lingbeek. Nominations were called three more times. Motion by Potter, seconded by Drietz, to cease nominations and cast a unanimous ballot for Lingbeek. Motion carried unanimously for **Vice Chairman Lingbeek**. Chairman Holmen asked for nominations for Treasurer. Motion by Johnson, seconded by Lingbeek, to nominate Mark Meulebroeck. Nominations were called three more times. Motion by Anderson, seconded by Lingbeek, to cease nominations and cast a unanimous ballot for Meulebroeck. Motion carried unanimously for **Treasurer Meulebroeck**. Chairman Holman asked for nominations for Secretary. Motion by Johnson, seconded by Lingbeek, to nominate Paul Posthuma. Nominations were called three more times. Motion by Lingbeek, seconded by Pater, to cease nominations and cast a unanimous ballot for Posthuma as Secretary. Motion carried unanimously for **Secretary Posthuma**. Chairman Holmen asked for nominations for Public Relations & Information (PR&I). Motion by Johnson, seconded by Posthuma, to nominate Rick Anderson for PR&I. Nominations were called three more times. Motion by Drietz, seconded by Potter, to cease nominations and cast a unanimous ballot for Anderson as PR&I. Motion carried unanimously for **PR&I Anderson**. Chairman Holmen asked for nominations for Member-At-Large. Motion by Johnson, seconded by Anderson, to nominate Dennis Potter for Member-At-Large. Nominations were called three more times. Motion by Roiger, seconded by Lingbeek, to cease nominations and cast a unanimous ballot for Potter. Motion carried unanimously for **Member-At-Large Potter**.

These individuals comprise the RCRCA Executive Board of Directors. Note: At the next meeting, an alternate will need to be elected per policy.

AREA II ELECTION OF OFFICERS. Netzke asked for nominations for Area II Chairman. Motion by Holmen, seconded by Drietz, to nominate Luke Johnson. Nominations were called three more times. Motion by Potter, seconded by Anderson, to cease nominations and cast a unanimous ballot for Johnson. Motion carried unanimously for **Area II Chairman Johnson**.

Chairman Johnson asked for nominations for Vice Chairman. Motion by Anderson, seconded by Holmen, to nominate Dennis Potter. Nominations were called three more times. Motion by Anderson, seconded by Gunnink, to cease nominations and cast a unanimous ballot for Potter. Motion carried unanimously for **Vice Chairman Potter**.

Chairman Johnson asked for nominations for Secretary/Treasurer. Motion by Potter, seconded by Drietz, to nominate Rick Anderson. Nominations were called three more times. Motion by Holmen, seconded by Gunnink, to cease nominations and cast a unanimous ballot for Anderson. Motioned carried unanimously for **Secretary/Treasurer Anderson**.

These individuals comprise the Area II Executive Board of Directors. Note: At the next meeting, an alternate will need to be elected per policy.

DESIGNATE BANKING INSTITUTION FOR RCRCA CHECKING ACCOUNT. RCRCA has banked at Home Town Bank in Redwood Falls since 2011. This bank pays interest on the checking account and has an online method for payroll direct deposits with no fees unlike other banking institutions. Motion by Posthuma, seconded by Potter, to retain the checking account at Home Town Bank in Redwood Falls. Motion carried unanimously. Bruns noted that there were no changes needed for the signature card (currently Netzke, Meulebroeck and Bruns).

DESIGNATE BANKING INSTITUTION FOR AREA II CHECKING ACCOUNT. Area II opened a checking account in February 2016 at Home Town Bank in Redwood Falls. This bank pays interest on the checking account and has an online method for payroll direct deposits with no fees unlike other banking institutions. Motion by Drietz, seconded by Anderson, to retain the checking account at Home Town Bank in Redwood Falls. Motion carried

unanimously. Bruns has the necessary paperwork to make changes for authorized signers (Netzke, Johnson, Potter, Anderson and Bruns).

APPROVE RCRCA MINUTES of November 12, 2016 Monthly Board Meeting. Motion made by Johnson, seconded by Potter, to approve the November 2016 minutes as recommended by the Executive Board of Directors. Motion carried unanimously.

APPROVE AREA II MINUTES of November 12, 2016 Monthly Board Meeting. Motion made by Potter, seconded by Anderson, to approve the November 2016 minutes as recommended by the Executive Board of Directors. Motion carried unanimously.

APPROVE RCRCA MINUTES of December 9, 2016 Executive Board Meeting. Motion made by Drietz, seconded by Meulebroeck, to approve the December 2016 minutes as corrected. Motion carried unanimously.

APPROVE AREA II MINUTES of December 9, 2016 Executive Board Meeting. Motion made by Potter, seconded by Holmen, to approve the December 2016 minutes as corrected. Motion carried unanimously.

APPROVE RCRCA TREASURER'S REPORT - November 2016. Financials for the month of November 2016 were reviewed. Income of \$95,226.04 was received from grants, contract service income, annual meeting reimbursement, \$1,730 MCIT dividend, and interest from checking/cash sweep accounts including a \$300 bonus. The remaining bills were routine with the exception of the annual meeting expense of \$509.87 which Area II paid an equal amount. Motion made by Posthuma, seconded by Potter, to approve the financial report and approve the bills as recommended by the Executive Board. Motion carried unanimously.

Revenue from the following sources was recorded:

Canoe Rental	\$ -0-	Contract Services Income	\$ 1,131.29
Interest-Cash Sweep Acct/CD	\$ 992.69	Interest-Checking Acct	\$ 24.80
Grant Funds	\$ 95,226.04	Miscellaneous Income	\$ 1,839.87
Appropriations	\$ -0-	CD Cashed	\$ -0-

Paid bills are summarized below:

Operations/Occupancy	\$ 1,076.06	Travel Expenses	\$ 283.30
Promotion/Education	\$ 490.00	Contract Services-Moldestad	\$ 510.02
Monitoring/Evaluation	\$ 527.10	Personnel	\$ 8,590.58
Project Costs	\$ 27,807.96	Contract Services-Area II	\$ 5,794.64

Approved bills for payment are summarized below:

Contract Services – Area II	\$ -0-	Operations/Occupancy	\$ -0-
Monitoring/Evaluation	\$ -0-	Capital Outlay (Grant Related)	\$ -0-
Project Costs	\$ -0-	Office Supplies	\$ -0-
Personnel	\$ -0-	Other Services & Charges	\$ -0-
Contract Services – BM	\$ -0-	Promotional Items-New Grant	\$ -0-

APPROVE AREA II TREASURER'S REPORT - November 2016. Financials for the month of November 2016 were reviewed. Motion made by Potter, seconded by Holmen, to approve the financial report and the bills for payment as recommended by the Executive Board. Motion carried unanimously.

APPROVE RCRCA TREASURER'S REPORT- December 2016. Financials for the month of December 2016 were reviewed. Income of \$13,434.89 was received from grants, \$994.99 contract service income, and \$271.88 miscellaneous income. The bills were routine. Johnson noticed a discrepancy between the total checks written and the total expenses in the Profit/Loss Statement. Motion made by Lingbeek, seconded by Drietz, to approve the bills for payment and to table the financial report until next month when the difference can be determined. Motion carried unanimously.

Revenue from the following sources was recorded:

Canoe Rental	\$ -0-	Contract Services Income	\$ 994.99
Interest-Cash Sweep Acct/CD	\$ 4.88	Interest-Checking Acct	\$ 26.83
Grant Funds	\$ 13,434.89	Miscellaneous Income	\$ 489.55
Appropriations	\$ -0-	CD Cashed	\$ -0-

Paid bills are summarized below:

Operations/Occupancy	\$ 1,305.46	Travel Expenses	\$ 295.28
Promotion/Education	\$ -0-	Contract Services-Moldestad	\$ 473.59
Monitoring/Evaluation	\$ 451.80	Personnel	\$ 9,473.26
Project Costs	\$ 28,458.58	Contract Services-Area II	\$ 3,767.95
Other Services & Charges	\$ 54.00		

Approved bills for payment are summarized below:

Contract Services – Area II	\$ -0-	Operations/Occupancy	\$ -0-
Monitoring/Evaluation	\$ -0-	Capital Outlay	\$ 1,745.68
Project Costs	\$ -0-	Office Supplies	\$ -0-
Personnel	\$ -0-	Other Services & Charges	\$ 4,990.00
Contract Services – BM	\$ -0-	Promotional Items-New Grant	\$ -0-

APPROVE AREA II TREASURER'S REPORT. Financials for the month of December 2016 were reviewed. Johnson noticed a discrepancy between the total checks written and the total expenses in the Treasurer's Report. Motion made by Potter, seconded by Anderson, to approve the bills for payment and to table the financial report until next month when the difference can be determined. Motion carried unanimously.

RCRCA - APPROVE NEW COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS: None

RCRCA CONTRACTS FOR PAYMENT:

REDWOOD WATERSHED:

DWM 01-35

Dallas Dolan
EST Cost: \$400.00
ACT Cost: \$400.00

Redwood – Underwood 25

Alternative Tile Intake (1)
EST Cost Share: \$300.00 (75%)
REQ Cost Share Payment: \$300.00 (75%)

Netzke presented the Redwood-Underwood 25 Alternative Tile Intake for payment. The Drainage Water Management grant ended December 31, 2016. Due to last minute contract cancellations, the remaining funds of 4,760.84 cannot be used. This project payment was recorded in December 2016 prior to grant expiration. Motion made by Meulebroeck, seconded by Potter, to approve payment of the completed project. Motion carried unanimously.

AREA II – APPROVE NEW COST SHARE APPLICATIONS: None

AREA II CONTRACT AMENDMENT: None

AREA II CONTRACTS FOR PAYMENT:

Netzke presented a partial payment on the Redwood-Charlestown 30 Grade Stabilization project. The weather and discovery of soil issues halted the project for this construction season. Motion by Drietz, seconded by Marihart, to approve the partial payment. Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT.

- Executive Board meeting was held December 9th.
- Will attend Governor's Water Town Hall Water Summit at the University of Minnesota in Morris on January 27th.
- MN Environmental Congress – EQB sponsored event in St. Paul on February 3rd.

AREA II

Yellow Medicine One Watershed One Plan (1W1P):

- BWSR Board of Directors approved the Plan at their meeting on December 14th in St. Paul.
- After approval, the final payment was issued to RESPEC as all electronic files have been received from RESPEC.
- \$2,648.77 remains in the grant for printing copies of the approved plan. Printing quotes have been received and 72 copies will be printed for the 10 MOA partners.
- December 12th Conference Call with Doug Thomas, BWSR; RESPEC; YMRWD and myself to discuss a proposal to more closely tie the Scenario Application Manager (SAM) tool with the ACPF tool for “field scale” level targeting of BMP practices. BWSR has some discretionary funding from the Targeted Watershed program that can be used to keep the momentum of the 1W1P project going until implementation funds become available. It is anticipated that the “Fund The Plan” money will be approved by the 2017 Legislature to automatically direct funds to approved 1W1Ps around the state to exclude them from the competitive Clean Water Funds grant process. After January 1, Netzke, Javens and Blackburn will meet to develop a Work Plan and Budget for the BWSR funds. This grant would not require matching funds, much like the 1W1P grant. Work is to be completed by 12/31/2017.

RCRCA

- Finalized the Stormwater Assessment Grant (SWAG) for the Cottonwood and Redwood River watersheds, to begin March 2017. The 2-year contract amount is \$75,650.42 and is currently in MPCA Contracting for approval.
- Phase 1 WRAPS Work Plan and Budget for the Cottonwood and Redwood watersheds has been developed. Of the \$70,000 budget, \$47,440 would be income for RCRCA for coordination of planning and reporting of the grant. This is also at MPCA Contracting for approval.
- A Clean Water Fund meeting was held December 19 to discuss the EM 1W1P and RCRCA applications that were not approved. Both applications made it through the first round of funding; of the 171 applications, 72 were approved for further consideration. Tips were provided to improve the applications for 2017.

RCRCA and AREA II POLICY UPDATES. The federal mileage reimbursement rate has been reduced to \$0.535 (previously \$0.54) per mile. This is the new rate will be used for mileage reimbursement to staff and for use of the organization vehicles per policy of both organizations.

2017 LEGISLATIVE SESSION PROPOSALS.

RCRCA – Lake Redwood Reclamation Project is not included in the Governor's bonding priorities for 2017. It was included in the 2016 Bonding Bill that was not passed. New language will need to be drafted if the City of Redwood Falls wishes to continue pursuit of funding. Motion by Groebner, seconded by Lingbeek, to draft a letter of support for this project, if pursued by the City of Redwood Falls. Motion carried unanimously.

Area II – Netzke is recommending three legislative proposals as follows:

- 1) The Administrative Services request will be \$189,000/year (increased 25% from \$140,000) to allow Area II to assist partners with additional engineering services due to the lack of NRCS sign-off and JAA at SWCD levels. Netzke noted that up until the Ventura Administration, annual funding was at this \$189,000 amount.
- 2) A request for \$1,000,000 in Bonding for the FY18-FY19 biennium as the remaining funds will be mostly expended by the end of 2017.
- 3) The LQP-YB WD continues to seek \$500,000 in Bonding for the engineering of two floodwater control projects that require a higher level of engineering than what Area II can provide. Precedence has been set with an appropriation made for the Lazarus Creek project engineering. A letter of support may help them achieve funding. Motion by Anderson, seconded by Potter, to approve the legislative request recommendations. Motion carried unanimously.

YELLOW MEDICINE ONE WATERSHED ONE PLAN ADOPTION. As previously reported, the BWSR Board of Directors approved the Plan at their December 14, 2016 meeting along with the Root River Watershed plan. These are the first two plans to be approved statewide. All 10 MOA partners must adopt the Plan via resolution. Motion by Drietz, seconded by Marihart, to approve the presented resolution for the adoption and implementation of the Yellow Medicine One Watershed One Plan and to authorize signatures by Chairman Johnson and Netzke. Motion carried unanimously.

AREA II ENGINEER'S REPORT. Netzke reviewed the Area II's Engineer's Report with the board.

Chairman Holman adjourned the RCRCA meeting at 11:00 AM as the remaining two items pertain only to Area II.

UPCOMING MEETINGS.

February 2017 Board Meeting	Thursday, February 2, 2017	Redwood Falls, MN–Minn-West Conference Room – 9:00AM
March 2017 Board Meeting	Thursday, March 2, 2017	Marshall, MN – BWSR Conference Room – 9:00 AM
April 2017 Board Meeting	Thursday, April 6, 2017	Redwood Falls, MN–Minn-West Conference Room – 9:00AM

Norman Holmen, RCRCA Chair

Date