

# RCRCA AREA II / RCRCA

## August 2, 2018 Executive Boards of Directors Meeting Area II/RCRCA Office - Marshall, MN

**AREA II Members Present:** Dennis Potter, Rick Anderson, and Luke Johnson.

**RCRCA Members Present:** Dennis Potter, Clark Lingbeek, Rick Anderson, Mark Meulebroeck and Paul Posthuma.

**Others Present:** Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, Brian Timm – Redwood SWCD.

The meeting was called to order at 9:06 AM by Area II Chairman Johnson and RCRCA Vice Chairman Lingbeek.

**ADOPT AGENDA.** Vice Chairman Lingbeek asked for any additions to the Agenda. With no changes, a motion was made by Posthuma, seconded by Meulebroeck, to approve the Agenda as presented. Motion carried unanimously.

**AGENCY AND MEETING REPORTS.**

**AMC** – Commissioner Anderson reported that the next Strategic Planning meeting is August 16-17.

**APPROVE RCRCA MINUTES of July 9, 2018 Monthly Board Meeting.** Motion by Posthuma, seconded by Meulebroeck, to recommend approval of the July 2018 Minutes as presented to the full board of directors. Motion carried unanimously.

**APPROVE AREA II MINUTES of July 9, 2018 Monthly Board Meeting.** Motion by Potter, seconded by Anderson, to recommend approval of the July 2018 Minutes as presented to the full board of directors. Motion carried unanimously.

**APPROVE RCRCA TREASURER’S REPORT – July 2018.** Netzke reviewed the financials with the Board. Revenue received: \$1,200.60 Contract Services Income, \$8.87 Interest Income, \$186.50 PERA Assistance, \$391.87 Contract Services Income-Moldestad and \$10,808.17 Grant Reimbursements. Funds transferred from the Cash Sweep Account to Checking of \$40,000.00. Expenses were routine with the following exception: Rent Expense also included \$605 annual storage unit in Redwood Falls. Bills were presented for approval: Wenck Associates - Consultant Fees for the Redwood and Cottonwood WRAPs of \$8,975.52; and Hach for monitoring probes (reimbursed by the grant) of \$1,896.16. Motion by Posthuma, seconded by Potter, to recommend approval of the July 2018 Treasurer’s Report to the full board and to authorize payment of the bills. Motion carried unanimously.

**Revenue from the following sources was recorded:**

Canoe/Kayak Rental	\$ -0-	Contract Services Income	\$ 1,200.60
Interest-Cash Sweep Acct/CD	\$ -0-	Interest-Checking Acct	\$ 8.87
Grant Funds	\$ 10,808.17	Miscellaneous Income	\$ 578.37
Appropriations	\$ -0-		

**Paid bills are summarized below:**

Operations/Occupancy	\$ 1,669.59	Travel Expenses	\$ 345.41
Promotion/Education	\$ 321.89	Contract Services-Moldestad	\$ -0-
Monitoring/Evaluation	\$ 1,774.69	Personnel	\$ 9,494.15
Project Costs	\$ -0-	Contract Services-Area II	\$ 6,160.25
Capital Outlay (Grant Related)	\$ -0-	Other Services & Charges	\$ 674.70

**Approved bills for payment are summarized below:**

Professional Services	\$ 8,975.52	Monitoring Equipment	\$ 1,896.16
-----------------------	-------------	----------------------	-------------

**APPROVE AREA II TREASURER'S REPORT – July 2018.** Netzke reviewed the financials with the Board. Motion by Potter, seconded by Anderson, to recommend approval of the July 2018 Treasurer's Report to the full board and to authorize payment of the bills. Motion carried unanimously.

**RCRCA - APPROVE NEW COST SHARE APPLICATIONS:** None

**RCRCA CONTRACTS FOR PAYMENTS:** None

**AREA II AMENDMENT COST SHARE CONTRACTS:** None

**AREA II CONTRACTS FOR PAYMENT:**

Netzke presented two projects for payment: 1) Lyon-Nordland 6 Road Retention, and 2) Murray-Shetek 23 410 Small Dam. Motion by Anderson, second by Potter to approve payment of the projects as detailed. Motion carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT.**

- **Netzke Vacation** – Netzke will be taking vacation August 22-24 and August 30-31 for the MN State Fair.
- **August 7**– Netzke will attend the Brown County Commissioner's meeting to report on status of both organizations. In the afternoon, she may attend Farm Fest when the legislative candidates are scheduled to attend.

**AREA II**

- **Dam Inspections** – The YMRWD dams were inspected on July 17 by DeSchepper and YMRWD Administrator, Michelle Overholser. As expected, trash lines were abundant from the recent flooding. No major repairs needed other than the tree removal at Hauschild-Thange. The Walnut Grove Reservoir (Lake Laura) will be reinspected once water levels have normalized.
- **Hansel Vacation** – Duane is on vacation from July 24 – August 7, biking in Canada.

**EXECUTIVE DIRECTOR'S REPORT.** (continued)

**RCRCA**

- **Cottonwood and Redwood WRAPS/TMDL** – The public informational meetings were held in July as follows:

July 18	Walnut Grove (3 attendees)	July 19	Sleepy Eye (11 attendees)
July 24	Lake Benton (4 attendees)	July 25	Marshall (6 attendees)
July 26	Redwood Falls (2 attendees)		

The next Local Work Group meeting will be the afternoon of August 16 at SWROC following the morning field day at SWROC for the Drainage Water Management Demonstration.

- **MCEA Data Request to RCRCA** – MCEA emailed on July 16 requesting access to RCRCA's files concerning the Lake Redwood Project. Response to the request was emailed on July 24 honoring the request and stipulating that files would be viewed in Marshall and for reimbursement of copies made. Electronic files have been provided to MCEA; however the majority of the files are from the first bonding appropriation. MCEA plans to visit RCRCA on Tuesday, July 31 to review the paper files. This item will be added to the agenda for discussion.

- **Quarterly Invoices/Semi-Annual Reports/Final Report** – Invoices were prepared for the April-June quarter for: Redwood River Turbidity Reduction Project, Redwood WRAPS, Cottonwood WRAPS, WRAPS Planning Grant, SWAG grant, WPLMN (Watershed Pollutant Load Monitoring Network), Discovery Farms, and MN Dept. of Ag Pesticide Monitoring grant. Semi-Annual Reports were prepared for: Redwood WRAPS, Cottonwood WRAPS, and WRAPS Planning Grant. Final Report was prepared for Redwood River Turbidity Reduction Project.

- **Clean Water Fund Applications** – Applications are open until August 31. BWSR was asked if the watershed data from 2017 would be considered enough justification for the grant application or if an approved WRAPS with the prioritize-target-measure data is the only acceptable justification. Given the non-point funding priorities, if we can identify subwatersheds that are close to meeting water quality standards, those subwatersheds would have a better chance of funding than those that are very impaired. Netzke will work closely with Wenck Associates and MPCA to see if some subwatersheds exist that are close to meeting standards, and if so, CWF applications will be submitted before the August 31 deadline.

• **LCCMR Work Plan Presentation** – LCCMR is requesting a 10-minute presentation on the Lake Redwood Work Plan and Budget on September 13, 2018. The Work Plan and Budget are due to their office August 10. RCRCA received the last-minute notification on July 26 after some confusion at MPCA regarding the bonding/LCCMR funds.

**RCRCA – Lake Redwood Reclamation & Enhancement Project**

**A. MCEA Data Request to MMB.**

Netzke received a courtesy copy of the letter from the Minnesota Center for Environmental Advocacy (MCEA) addressed to MN Management and Budget (MMB). RCRCA was copied as a recipient of the bonding/LCCMR funds. MCEA’s letter, which is addressed to MMB Commissioner Frans, questions the legality of the appropriation from the Environment and Natural Resources Trust Fund and requests data from MMB. To date, no response letter from MMB has been received.

**B. MCEA Data Request to RCRCA.**

An email was received from MCEA on July 16 requesting access to RCRCA’s files concerning the Lake Redwood Project. A response was emailed on July 24 honoring the request and stipulating that the files would be viewed in Marshall and reimbursement for copies is asked. A list of electronic files was provided to MCEA; a few files were emailed, primarily EAW-related information and construction plans. MCEA had planned to visit RCRCA on July 31 to review the paper files, however after reviewing the available electronic files and the list of items in the paper files; MCEA thanked RCRCA for its cooperation and felt that an office visit would not be necessary.

**C. LCCMR Work Plan Presentation – September 13, 2018.**

LCCMR contacted RCRCA on July 26 with instructions and due date of a draft Work Plan and Budget which is necessary for LCCMR approval, prior to receipt of the funds authorized in the Bonding Bill. The draft is due August 10. Netzke met with Jim Doering, City of Redwood Falls and Mike Weckwerth, MPCA to review the plan and discuss items needed in the Work Plan. Once the Work Plan is approved, a 10-minute PowerPoint presentation will be created for the LCCMR Committee on September 13. An additional 10 minutes is scheduled for questions and answers. Following approval, the LCCMR/Bonds will be released for use.

**AREA II ENGINEER’S REPORT.** Netzke reviewed the Area II Engineer’s report with the executive board.

**Schedule Performance Review - Netzke.** Netzke provided Area II Executive Board members a performance review form to complete and an envelope to mail to Chairman Johnson. Performance review forms will be sent to the remainder of the Area II Board, which should be returned to Chairman Johnson prior to the September meeting. Chairman Johnson recommends that the executive board meet with Netzke 15 minutes before the next meeting for the performance review.

**ADJOURNMENT.** With no other business to address, Chairman Johnson and Vice Chairman Lingbeek declared the meeting adjourned at 10:23 AM.

---

**UPCOMING MEETINGS.**

September Board Meeting	Thursday, September 6, 2018	Marshall, MN – BWSR Conference Room – 9:00 AM
October Board Meeting	Thursday, October 4, 2018	Redwood Falls, MN - 9:00 AM
November Board Meeting	Thursday, November 1, 2018	Redwood Falls – RACC – 2:30 PM
Annual Legislative Gathering	Thursday, November 1, 2018	Redwood Falls – RACC – 3:30 PM (Registration 3:00 PM)